

***SADDLEWORTH & LEES DISTRICT EXECUTIVE
Agenda***

Date Thursday 30 July 2015

Time 7.30 pm

Venue Uppermill Civic Hall, Lee Street, Uppermill, OL3 6AE

- Notes
1. DECLARATIONS OF INTEREST - If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Paul Entwistle or Lori Hughes at least 24 hours before the meeting.
 2. CONTACT OFFICER for this Agenda is Lori Hughes Tel. 0161 770 5151 or email lori.hughes@oldham.gov.uk
 3. DISTRICT CO-ORDINATOR is Lisa MacDonald, tel. 0161 770 5195 or email lisa.macdonald@oldham.gov.uk
 4. PUBLIC QUESTIONS - Any member of the public wishing to ask a question at the above meeting can do so only if a written copy of the question is submitted to the contact officer no later than 15 minutes prior to the commencement of the meeting.
 5. FILMING - The Council, members of the public and the press may record / film / photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Constitutional Services Officer who will instruct that they are not included in the filming.

Please note that anyone using recording equipment both audio and visual will not be permitted to leave the equipment in the room where a private meeting is held.

Recording and reporting the Council's meetings is subject to the law including the law of defamation, the Human Rights Act, the Data Protection Act and the law on public order offences.

**MEMBERSHIP OF THE SADDLEWORTH & LEES DISTRICT EXECUTIVE
IS AS FOLLOWS:**

Councillors A. Alexander (Vice-Chair), Harkness, Heffernan, Hudson (Chair), Kirkham, Klonowski, McCann, Sedgwick and Sheldon

Item No

1 Apologies For Absence

2 Urgent Business

Urgent business, if any, introduced by the Chair

3 Declarations of Interest

To Receive Declarations of Interest in any Contract or matter to be discussed at the meeting.

4 Public Question Time

To receive Questions from the Public, in accordance with the Council's Constitution.

5 Minutes of Previous Meeting (Pages 1 - 2)

The Minutes of the Saddleworth and Lees District Executive held on 4th June 2015 are attached for approval.

6 Developing District Plans 2015/16 and 2016/17 (Pages 3 - 4)

7 Budget Report and Appendix 1 and 2 (Pages 5 - 12)

To update DE on Saddleworth and Lees budgets

8 Petitions

This is a standing item related to Petitions received for the Saddleworth and Lees area for consideration by the District Executive in accordance with the Council's Petition Scheme.

There are no petitions to note.

9 Date and Time of Next Meeting

The date and time of the next Saddleworth and Lees District Executive will be Thursday, 15th October 2015 at 7.30 p.m.



Present: Councillors A. Alexander, Harkness, Heffernan, Kirkham, Klonowski, McCann, Sedgwick and Sheldon

Also in Attendance:

Michele Carr	AED Neighbourhoods, Housing and Planning
Lori Hughes	Constitutional Services
Lisa MacDonald	District Co-ordinator

1 **ELECTION OF VICE CHAIR**

RESOLVED that Councillor Adrian Alexander be elected Vice Chair for the Municipal Year 2015-16.

2 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Hudson.

3 **URGENT BUSINESS**

There were no items of urgent business received.

4 **DECLARATIONS OF INTEREST**

There were no declarations of interest received.

5 **PUBLIC QUESTION TIME**

The District Executive received one public question from Mrs. Pat Bywater, 9 Kinders Crescent, Greenfield, Oldham.

“What is the District Executive doing to ensure that the Saddleworth Children’s and Young People’s Centre building, formerly the Satellite Youth Centre, is retained as a community asset for the primary use of the Children and Young People of Saddleworth?”

Members responded that at a meeting of Saddleworth Parish Council, the Parish Council had expressed an interest to take over the building and appoint interested parties to run it. Estimated costs had been prepared. The facility would need to be self-sustaining but could make a profit. Interest had been expressed from various groups. The facility would need to be multi-purpose. Parish Councillors would approach the Council regarding the asset. Officers advised that there was a process to be followed, there could be commercial confidentiality issues and information would need to be shared with all interested parties.

RESOLVED that the question and response provided be noted.

NOTE: Councillor Heffernan entered the meeting during this item.

6 **MINUTES OF PREVIOUS MEETING**
Page 1

RESOLVED that the minutes of the Saddleworth and Lees District Executive held on 26th March 2015 be approved as a correct record.



7 **SADDLEWORTH AND LEES BUDGET REPORT AND APPENDIX 1**

The District Executive gave consideration to a report which advised of the breakdown of expenditure during 2014/15 and the available budget for 2015/16.

Members raised concerns related to payments from allocations that had been agreed during the last municipal year. The District Coordinator agreed to investigate the issues raised.

RESOLVED that:

1. The funding allocations made by the District Executive during 2014/15 be noted.
2. The District Executive budget available for 2015/16 be noted.

8 **PETITIONS**

There were no petitions received for noting.

9 **DATES AND TIMES OF FUTURE MEETINGS**

RESOLVED that the dates and times for the Saddleworth and Lees District Executive meetings for the Municipal Year 2015-16 be noted.

The meeting started at 7.30 pm and ended at 7.53 pm

Briefing to Saddleworth & Lees District Executive

Date: 30th July 2015

Developing District Plans, 2015/16 and 2016/17

For Discussion

Report of:

Liz Hume, Strategic Change and Reform Manager

Portfolio holder:

Cllr Barbara Brownridge, Cllr Arooj Shah

Sign-off:

Jill Beaumont, Director of Community Services

Summary of the issue:

A presentation will be delivered to present the approach to the District Plans for 2015/16. It will also present the proposed approach to engagement, consultation and development of the District Plans for 2016/17 and beyond.

Recommendations to District Executive:

The District Executive are asked to participate in the discussion and note the information from the presentation.

.

This page is intentionally left blank

Saddleworth and Lees District Executive

Budget Report

Report of Michele Carr, Assistant Executive Director, Neighbourhoods, Housing and Planning

Portfolio Responsibility: Neighbourhoods

30 July 2015

Officer Contact: Lisa Macdonald
Ext. 5195

Purpose of Report

To advise the Saddleworth and Lees District Executive of the breakdown of expenditure to date and proposals for expenditure from its revenue and capital budgets for 2015/16 and to consider the potential budget commitments to be considered at this meeting.

Recommendations

1. That the District Executive notes the funding allocations made during 2015/16. (The breakdown is attached for information in appendix 1)
2. The District Executive is asked to consider allocating £5,015 to support Christmas light in 2015
3. The District Executive is asked to consider allocating £4,195 to support winter maintenance in the district
4. The District Executive considers allocating £4,015 for summer planting 2016
5. The District Executive considers allocating £15,000 to support the band contest 2016
6. That the members of the District Executive consider allocating £500 from their individual Councillor allowance to generate an additional revenue pot to fund projects which are of benefit to the District
7. The District Executive considers allocating £6,000 from its capital allocation to support alley gate projects at two locations in Lees.

1. CURRENT POSITION

1.1 District Executive Budget

The District Executive has a total allocation of £60,000 (£10,000 revenue and £10,000 capital per ward) which is available to help meet the priorities and actions across the district.

Decisions on this budget will be made by the District Executive

1.2 Individual Councillor Allowance

Each Borough Councillor has an allowance of £5,000 on which they may take decisions. Councillors may also decide to pool their individual allowance in order to joint fund projects.

2. Projects for Consideration – District Executive Revenue Budget

2.1 Year on Year Budget Commitments from the DE Revenue Budget

The District Executive has over recent years funded projects which have resulted in year on year budget commitments, the costs associated with these have been reviewed and are presented for consideration.

2.2 Christmas Lights

The District Executive is asked to consider allocating up to £5,015 to cover the cost of existing Christmas Lights commitments for 2015. Moving forward the District Executive may wish to request a financial contribution from the Christmas lights organisers to reduce the year on year costs.

2.3 Winter Maintenance

The District Executive is asked to consider allocating £4,195 to support winter maintenance in the district. Moving forward the District Executive may wish to ask that requests for additional grit bins and refills go through the DE so that ongoing costs may be considered.

2.4 Summer Planting

The District Executive is asked to consider allocating £4,015 to support summer/winter planting in 2016.

2.5 **Band Contest**

The District Executive is asked to consider allocating a maximum of £15,000 to support the Whit Friday Band Contest 2016.

The Band Contest has received year on year support from the District Executive and in 2015 the total cost to the DE was £17,102. (An additional £2,220 was allocated from individual Councillors).

It is proposed to work positively with the band contests and the central band committee in order to help them generate funding moving forward.

2.6 **Pooling of Councillor Budget**

In order to support the District Executive revenue budget it is proposed that each individual Councillor allocates £500 from their Councillor allowance to generate additional revenue budget of £4,500 to spend on district wide priorities.

3. **Projects for Consideration – District Executive Capital Budget**

3.1 The District Executive is asked to consider allocating a total of £6,000 to support alley gating proposals in Lees (detailed report attached at appendix 2)

- Scheme 1: 2-26 Smith Street/7-19 Dunham Street/2-36 Dixon Street, Lees - £3,600
- Scheme 2: 1-39 Dixon Street/1-5 Dunham Street/177-211 Stamford Road, Lees - £2,400

4. **LEGAL IMPLICATIONS**

5. **HUMAN RESOURCES COMMENTS**

N/A

6. **RISK ASSESSMENTS**

N/A

7. **IT IMPLICATIONS** N/A

N/A

8. **PROPERTY IMPLICATIONS** N/A

9. **PROCUREMENT IMPLICATIONS** N/A
10. **ENVIRONMENTAL AND HEALTH AND SAFETY IMPLICATIONS**
N/A
11. **COMMUNITY COHESION IMPLICATIONS (INCLUDING CRIME & DISORDER IMPLICATIONS IN ACCORDANCE WITH SECTION 17 OF THE ACT) AND EQUALITIES IMPLICATIONS**
N/A
12. **FORWARD PLAN REFERENCE**
N/A
13. **KEY DECISION**
N/A
14. **BACKGROUND PAPERS**
NONE
15. **APPENDICES**
Appendix 1 – Budget breakdown 2015/16
Appendix 2 – Community Safety Briefing

Appendix 1

2015/16 Allocations from the Saddleworth & Lees District Executive

Date of Approval	Project/Initiative	Capital	Revenue
		£30,000.00	£30,000.00
2015/16	Allocations to be decided at DE – 30.07.15		
	Christmas Lights		£5,015.00
	Winter Maintenance		£4,195.00
	Band Contest		£15,000.00
	Summer planting		£4,015.00
	Scheme 1 - 2-26 Smith Street/7-19 Dunham Street/2-36 Dixon Street, Lees	£3,600.00	
	Scheme 2 - 1-39 Dixon Street/1-5 Dunham Street/177-211 Stamford Road	£2,400.00	
Total		£6,000.00	£28,225.00
Remaining (2015/16)		£24,000.00	£1,775.00

2015/16 Allocations from the Saddleworth & Lees individual Councilors Allowance

Cllr Garth Harkness	Allocated: £5,000
Total	
Remaining	£5,000.00
Cllr Nikki Kirkham	Allocated: £5,000
Total	
Remaining	£5,000.00
Cllr John McCann	Allocated: £5,000
Total	

Cllr Derek Heffernan	Allocated: £5,000
Total	
Remaining	£5,000.00
Cllr John Hudson	Allocated: £5,000
Total	
Remaining	£5,000.00
Cllr Graham Sheldon	Allocated: £5,000
GGRA Canal fingerposts	£500.00
Total	£500.00

Remaining	£5,000.00
Cllr Adrian Alexander	Allocated: £5,000
Old Mill House – Summer Party	£500.00
Total	£500.00
Remaining	£4,500.00
Cllr Val Sedgwick	Allocated: £5,000
Lees Band	£300.00
Springhead Comm Assoc	£300.00
Total	£600.00
Remaining	£4,400.00

Remaining	£4,500.00
Cllr Peter Klonowski	Allocated: £5,000
Total	
Remaining	£5,000.00

Appendix 2

Briefing Paper to the Saddleworth and Lees District Executive

30 July 2015

Phil Bonworth – Community Safety Officer

Summary of the issue:

Further to complaints from residents to Cllr Adrian Alexander, I was asked to investigate 2 alley gate schemes to encompass the following locations;

1. 2-26 Smith Street/7-19 Dunham Street/2-36 Dixon Street, Lees
2. 1-39 Dixon Street/177-211 Stamford Road/1-5 Dunham Street, Lees

Anecdotal evidence from residents, which was provided to Cllr Alexander suggests that there have been incidents of Anti-Social Behaviour, Burglary (both dwelling and non-dwelling), Theft from gardens and fly-tipping at this location. From walking the sites with Cllr Alexander it was evident that there has been fly-tipping at both of these locations.

Scheme 1: 2-26 Smith Street/7-19 Dunham Street/2-36 Dixon Street, Lees

This Scheme is an unadopted alley way which has 3 entry points. Due to the schemes unadopted status, the scheme would not require legal mechanisms to secure the location. To secure the alleyway, gates would be required at each entry point. The approximate cost of the scheme is £3600.00 with 42 properties benefitting from the scheme. This is at an approximate cost of £85.72 per property. The scheme would need to receive a minimum of 80% support from residents after the consultation process had been undertaken in order for the scheme to proceed.

Scheme 2: 1-39 Dixon Street/1-5 Dunham Street/177-211 Stamford Road

This Scheme is an unadopted alley way which has 2 entry points. Due to the schemes unadopted status, the scheme would not require legal mechanisms to secure the location. To secure the alleyway, gates would be required at each entry point. The approximate cost of the scheme is £2400.00 with 41 properties benefitting from the scheme. This is at an approximate cost of £58.54 per property. The scheme would need to receive a minimum of 80% support from residents after the consultation process had been undertaken in order for the scheme to proceed.

Recommendations to District Executive:

The District Executive is asked to note the report and consider allocating the necessary funding in order for the schemes to be progressed.



.